

**Notification of two or less gaming machines
or
Gaming machine permit applications (for greater than two machines) for:
new/variation/transfer**

(for use by premises licensed to supply alcohol for consumption on the premises)

Guidance notes:

1. This form is to be used for
 - the **notification of up to two gaming machines** of categories C and/or D under Section 282 of the Gambling Act 2005, or for
 - a **new application, variation or transfer** of a alcohol licensed premises gaming machine permit under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A 'premises licence holder' is a person holding a premises licence under the Licensing Act 2003.
5. There is no statutory limit to the number of machines which may be applied for although the licensing authority has some discretion in this regard. It should also be noted that the licensing authority can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (schedule 13 paragraph 16 Gambling Act 2005). You may therefore wish to contact the licensing authority to ask whether there is a local policy as regards applications and whether application for certain numbers of machines are decided via a hearing of local councillors.
6. The permit's duration is indefinite as it is linked to the Licensing Act 2003 premises licence. **There is a first annual fee payable 30 days after first issue.** Further annual fees are payable after that on each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50. **There are no annual fees payable for two machines or less.**
7. Sections 282 and 283, as well as SI 2007 of the Gambling Act 2005 provide for two types of gaming machines which can be located in alcohol licensed premises. These are:

Machine Category C	Maximum charge to use	Maximum prize value
	£1.00	£100.00

Machine Category D	Maximum charge to use	Maximum prize value
Money prize	10p	£5.00
Non-money prize	30p	£8.00
Combined non coin pusher	10p	£8.00 (Max £5.00 money)
Crane grab	£1.00	£50.00
Combined coin pusher	20p	£20.00 (Max £10.00 money)

8. **All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant code of practice issued by the Gambling Commission under section 24 of the Gambling Act 2005.** The gaming machine code of practice for alcohol licensed premises permits and permissions is available via the Gambling Commission's website at: www.gamblingcommission.gov.uk. Should you be unclear as to the provisions of the code of practice please contact the Gambling Commission or your local council licensing service.
9. This licensing authority must notify the applicant of its grant/refusal of the application for a permit as soon as is reasonable practicable after that decision to grant/refuse has been made.
10. Where you are notifying the local licensing authority of two machines or less, you may wish to request an acknowledgement of receipt of the notification. The form attached can be utilised for this purpose.

**Request for acknowledgment of receipt of notification
for two or less gaming machines**

I,(insert name of the Licensing Act 2003 licence holder), request that this paper is returned to me at the following address and with the details below provided by the local licensing authority, so as to acknowledge my notification of 2 or less gaming machines at.....

.....(insert name of premises).

Insert address to which you wish this acknowledgement to be sent:

.....
.....
.....
.....
.....

Please return this form to Licensing Department, Wyre Council, Civic Centre, Breck Road, Poulton le Fylde, FY6 7PU

Official use only (to be completed by the local licensing authority)

Date of receipt of notification of two or less gaming machines:

Date of receipt of fee:

Receipt number:.....

Signature:

Local licensing authority stamp:

