

Barton Village Neighbourhood Plan Area Application

Outline Statement & Area Designation: 22 March 2017

This application is submitted by Barton and Myerscough & Bilsborrow Parish Councils.

Barton and Myerscough & Bilsborrow Parish Councils, along with the wider community would like to submit a Neighbourhood Area application for the purpose of producing a Barton Village Neighbourhood Plan. The proposed Neighbourhood Plan is designed to develop and grow the local area for the benefit of Barton village whilst aligning with National Planning Policy, Preston City Council and Wyre Borough Councils Local Plans.

This application includes a map identifying the proposed Neighbourhood Area (Appendix 1), Barton Parish Council & Myerscough and Bilsborrow Parish Council Neighbourhood Plan Steering Group Terms of Reference (Appendix 2) & respective Parish Council Agreements (Appendix 3).

The village of Barton is located along the A6 corridor just north of Preston and has experienced a number of challenges in recent years covering a broad range of national issues. The proposed Neighbourhood Area covers the whole of Barton Parish and part of Myerscough & Bilsborrow Parish Council. The boundary in (Appendix 1) extends westwards from the A6 as far as the railway embankment. This is a boundary recognised by the community and has been agreed with Myerscough & Bilsborrow Parish Council (Appendix 3). The rationale behind this area designation is to accommodate the whole of Barton village within administrative boundaries between Preston City Council & Wyre Borough Council which bisect Barton Village.

This outline statement has been compiled and agreed as per the Barton Parish and Myerscough and Bilsborrow Parish Councils Neighbourhood Plan Steering Group Terms of Reference (Appendix 2) Agreement was made at respective Parish Council meetings on 24th January 2017 and 24th November 2016 respectively and evidence of this can found in (Appendix 3).

Relevant Local Planning Authority

Preston City Council and Wyre Borough Council

Appropriate Organisation or Body

Barton Parish Council and Myerscough and Bilsborrow Parish Council are the relevant bodies for the purposes of Section 61g of the 1990 Town & Country Planning Act.

Relevant Contacts

Lead Parish Council (Barton)

Mrs Melissa Thorpe

Clerk of Barton Parish Council

bartonparishcouncil@hotmail.com

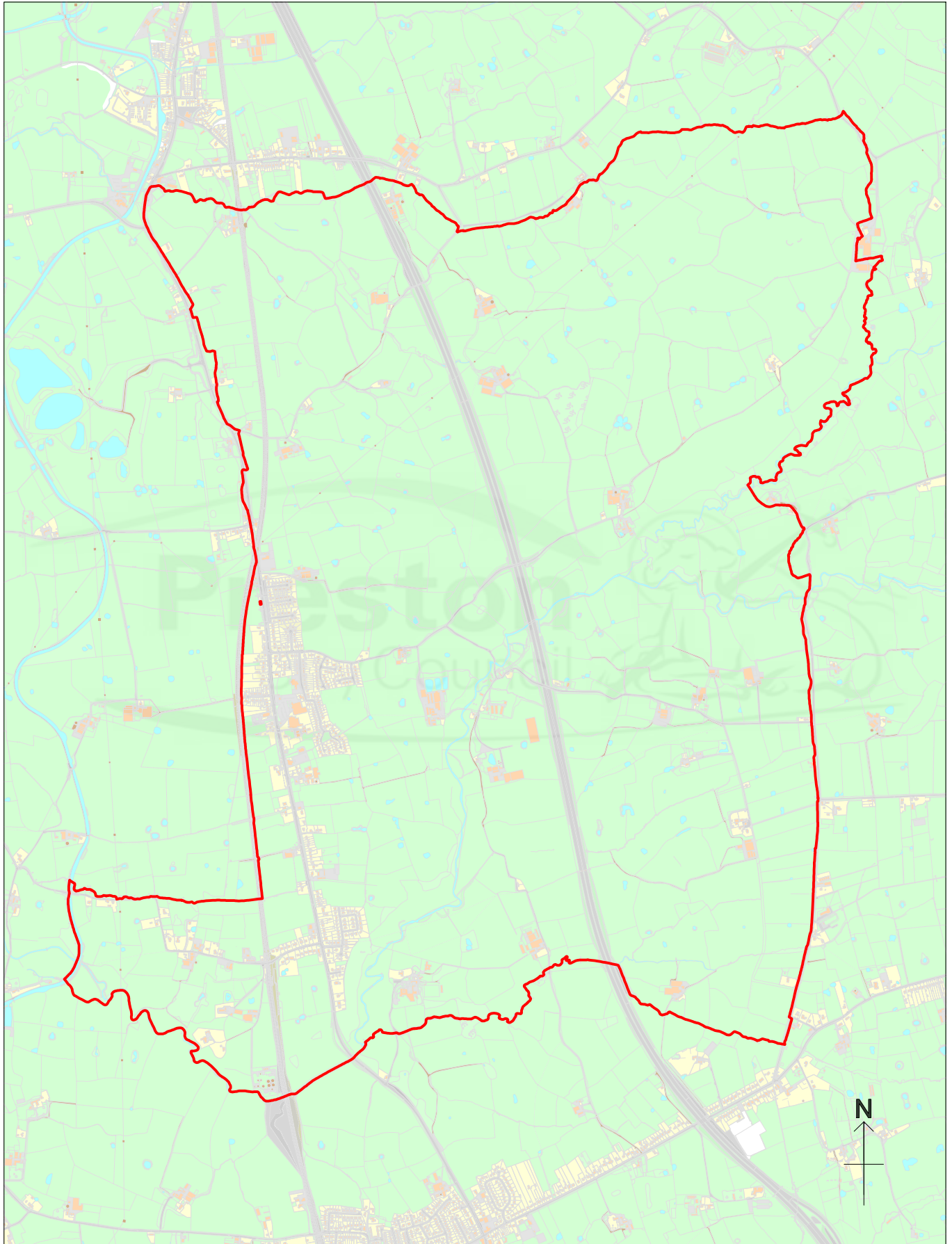
Partner Parish Council (Myerscough and Bilsborrow)

Mr Roy W L Bassnett

Clerk of Myerscough and Bilsborrow Parish Council

myerscoughlinks@aol.com

Appendix 1 - Proposed Barton Village Neighbourhood Area



Town Hall
Lancaster Road
Preston PR1 2RL

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Appendix 2:

Barton Parish Council & Myerscough and Bilborrow Parish Council Neighbourhood Plan Steering Group Terms of Reference.

Acronyms

Barton Parish Council (BPC)

Barton Village Neighbourhood Plan (BVNP)

Barton Village Neighbourhood Plan Steering Group (BVNPSG)

Myerscough & Bilborrow Parish Council (MBPC)

Introduction

In 2016 discussions were held between Barton Parish Council, Myerscough & Bilborrow Parish Council and Preston City Council & Wyre Borough Council with regards to the Government's policy and legislative provisions relating Neighbourhood Planning. It is intended that these legislative provisions and Government policy will enable communities to actively influence the use of land and future development, as part of statutory planning. The Parish Councils of Barton and Myerscough & Bilborrow wish to take the opportunity to shape future development in the area of Barton Village whilst safeguarding and enhancing what is valued within the wider community.

Following numerous discussions and meetings a Steering Group will be established to oversee the process of preparing a Barton Village Neighbourhood Plan within the context of National Planning Policy, Preston City Council & Wyre Borough Council Local Plans.

1. Purpose

- i) The main purpose of BVNPSG is to oversee the preparation of the BVNP in order that the BVNP will then progress to Independent Examination and a successful community referendum and ultimately be adopted by Preston City Council & Wyre Borough Council to become planning policy.
- ii) The (BVNPSG) will engage the local community to ensure that the Plan is truly representative of the ambitions of Barton Village. The group will maximise support for the approach taken in the (BVNP) by ensuring high levels of community engagement throughout the plan-making process.

2. Principles

- i) That the BVNPSG will undertake the process in a democratic, transparent and fair fashion, encouraging widespread participation and giving equal consideration to options and ideas from all members of the community.
- ii) All decisions made shall be fully evidenced and supported through consultation with the local community.
- iii) The BVNP will complement National Planning Policy, Preston City Council & Wyre Borough Council Locals Plans.

3. Roles & Responsibilities

i) In order to achieve this, the BVNPSG will carry out the following roles:

(1) Be accountable for steering and providing strategic management of the (BVNP).

(2) Produce, monitor and update a project timetable.

(3) Produce a consultation and engagement strategy, showing how the public will be involved throughout the process.

(4) Regularly report back recommendations to the BPC & MBPC for collective endorsement and agreement in respect of the BVNP.

(5) The Neighbourhood Area map is available and defined on page 5 of this document (Appendix 2) hereto and the area that lies within Myerscough and Bilsborrow Parish (and Wyre Borough) is shown hatched in red.

(6) To undertake analysis and evidence gathering to support the plan production process.

(7) Actively support and promote the preparation of the BVNP throughout the duration of the project.

(8) Identify sources of funding.

(9) Liaise with relevant authorities and organisations to make the plan as effective as possible.

(10) Gather data from a wide range of sources to ensure that conclusions reached are fully evidenced and that the aspirations and issues of all residents are understood.

(11) Consult as widely and thoroughly as is possible to ensure that the draft and final BVNP is representative of the views of residents.

(12) Agree, subject to ratification by BPC & MBPC, a final submission version of the BVNP.

4. Membership

i) The BVNPSG will be made up of a cross-section of volunteers from the community and Parish Councillors. Representation is required from both parish councils in equal measure in the form of parishioners and councillors.

ii) Membership of the BVNPSG will be open to the public indefinitely, up to a maximum of 11 volunteers/members in total for the BVNPSG.

5. Decision Making

i) The BVNPSG has delegated authority from BPC & MBPC to deliver a plan, making representations up to and including publication of the BVNP Consultation Draft document.

The group will report Bi-Monthly to the Parish Councils of BPC & MBPC setting out progress to date. The Parish Councils will be responsible for approving the submission draft BVNP prior to Submission to the Local Planning Authority for consultation and independent examination.

ii) The plan-making process remains the responsibility of BPC & MBPC as the lead qualifying body.

iii) The BVNPSG meetings will be scheduled every 8-10 weeks.

iv) Where possible, all meetings should be held within Barton Village. The dates of future meetings will be made publicly available via both Parish Council websites.

v) The BVNPSG will elect a Chair, Treasurer and Secretary from its membership to remain in those positions until the project is completed. If these positions should become vacant, the group will elect an alternate.

vi) The Secretary shall keep a record of meetings and circulate notes to BVNPSG members and both Parish Councils in a timely fashion. Minutes shall be made available on both Parish Council websites.

vii) At least 5 clear days' notice of meetings shall be sent to members via email or an alternative communication method.

viii) Decisions made by the BVNPSG should normally be by consensus at BVNPSG meetings. Where a vote is required each member shall have one vote and a simple majority will be required to support any motion. . The Chairman shall have one casting vote.

6. Working Groups

i) The BVNPSG may establish working groups, made up of volunteers from the community to aid them in BVNP related work.

ii) Each working group should have a lead person from the BVNPSG.

iii) Members of the community will be encouraged to participate in the process at all stages.

7. Finance

i) All grants and funding will be applied for and held by the BPC, which will ring-fence the funds for BVNP work.

ii) The BVNPSG will notify BPC, advising them of any planned expenditure before it is incurred. MBPC is not liable for any associated costs relating to the BVNP.

8. Conduct

i) It is expected that all BVNPSG members abide by the principles and practice of both Parish Councils' Code of Conduct including declarations of interest.

ii) Whilst members as individuals will be accountable to their parent organisations, the BVNPSG as a whole is accountable to the wider community for ensuring that the plan reflects their collective expectations.

iii) The BVNPSG will achieve this through applying the following principles: (1) Be clear and open when their individual roles or interest are in conflict.

(2) Treat everyone with dignity, courtesy and respect regardless of their age, gender, sexual orientation, ethnicity, or religion and belief.

(3) Actively promote equality of access and opportunity.

9. Changes to the Terms of Reference

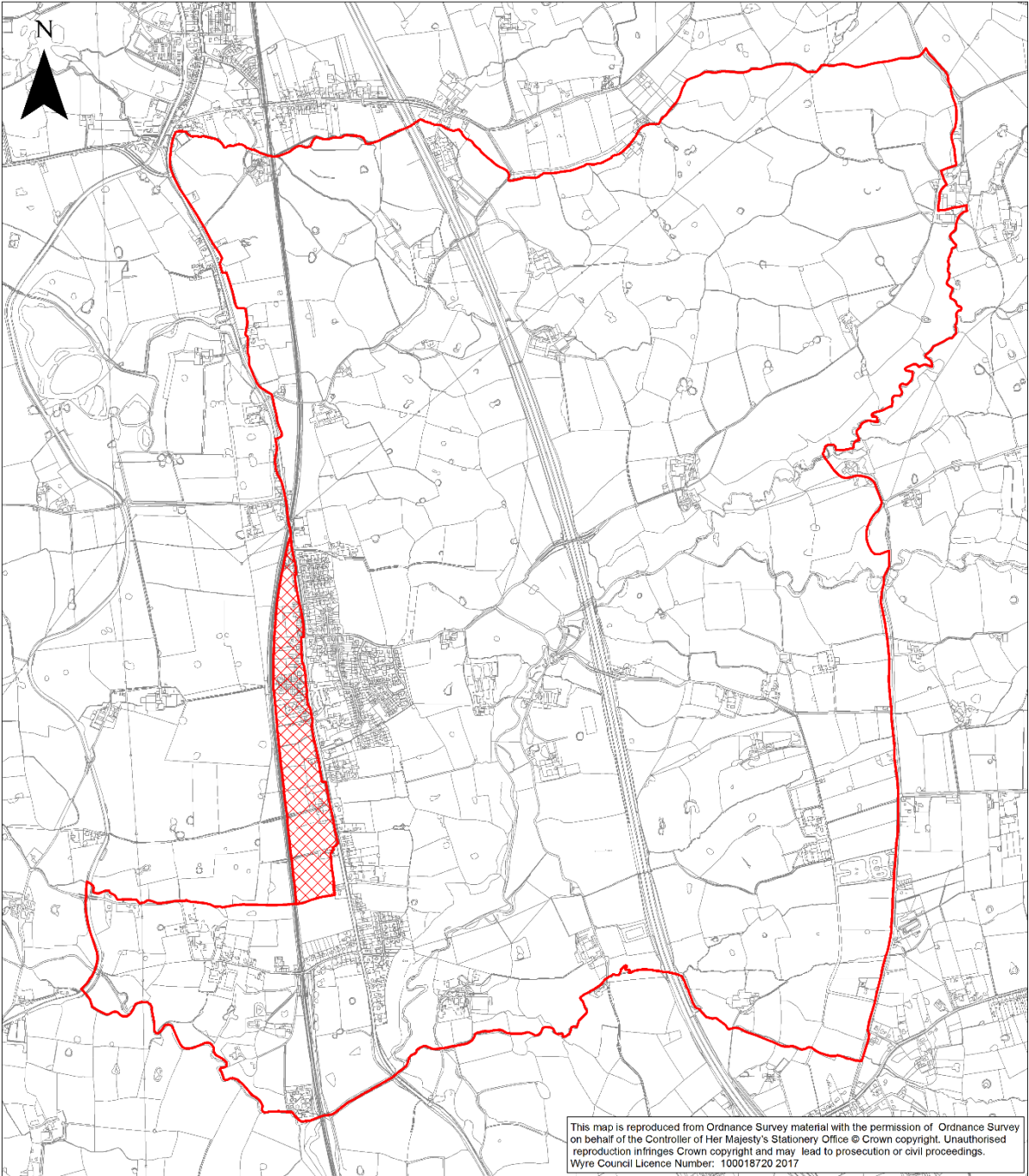
i) Changes to the ToR may be proposed by BVNPSG or BPC or MBPC. Changes can only be authorised and with the approval of both BPC and MBPC.

10. Dissolution

i) The BVNPSG will be dissolved once its objectives have been attained and/or when BPC or MBPC consider its services are no longer required.

ii) The BVNPSG will then dispose of any remaining funds held in accordance with any conditions imposed by the grant funders and linked to the spending priorities of Barton Village.

iii) In the event of differences between BPC and MBPC and after the use of external mediation these differences are irreconcilable, BVNPSG will be dissolved.



- Proposed Barton Village Neighbourhood Boundary (Preston City Council)
- Proposed Myerscough and Bilsborrow Parish Boundary within the Barton Village Neighbourhood Plan (Wyre Council)

BARTON VILLAGE NEIGHBOURHOOD PLAN

RB

Roy Bassnett <myerscoughlinks@aol.com>

Reply |

Tue 17/01, 13:54

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+2 more

[Barton Village Neighbourhood Plan draft WBC comments 10.1.17.docx21 KB](#) [Barton Parish Council ToR draft WBC comments 10.1.17.docx19 KB](#)

2 attachments (40 KB) Download all
Save all to OneDrive - Personal

Good afternoon Melissa

I confirm that, subject to Barton Parish Council re-drafting the BVNP paperwork in accordance with Fiona Riley's e-mail dated 10th inst and attachments hereto, the paperwork is fully acceptable to Myerscough and Bilsborrow Parish Council.

For our mutual convenience I'm copying this e-mail to Cllr Barker (MBPC Vice-Chairman/Planning Ambassador), Cllr Parker (BPC) and Cllr Turner (MBPC Chairman).

Regards

Roy

Roy W L Bassnett

Clerk of Myerscough and Bilsborrow Parish Council

including the

Barton, Bilsborrow & Myerscough War Memorial

Registered Charity Number: 252831

Trout Row Cottage Brock Lancashire PR3 0GL

Telephone: 01995 640568

MINUTES OF THE MEETING OF MYERSCOUGH AND BILSBORROW PARISH COUNCIL HELD IN ST HILDA'S COMMUNITY ROOM, BILSBORROW, ON THURSDAY 24 NOVEMBER 2016

PRESENT

Cllr Turner (Chairman), Cllr Barker, Cllr Bolton, Cllr Collinson, Cllr Mrs Olivine, Cllr Pye, Cllr Robinson & Cllr Sutcliffe

IN ATTENDANCE

CC Mrs Sandra Perkins & Andrew Johnson Esq, Rural Surveyor

CLERK OF THE COUNCIL

Roy Bassnett

54.16 PLANNING

Land fronting 934 Garstang Road Myerscough Planks

Outline application for two detached dwellings

RESOLVED

To raise no objection but to remind the Planning Authority that other applicants in the locality are having to await completion of the A6 traffic study by the Highway Authority before hearing the fate of their respective applications

ACTION

Clerk

Terms of Reference in respect of Barton Parish Council's proposed Neighbourhood Plan for Barton Village

RESOLVED

To approve the final draft presented by Barton Parish Council and named 'Issue 1.0'

ACTION

Clerk

BARTON PARISH COUNCIL

Meeting Date: Tuesday 24th January 2017 starting at 7.30pm

Present: Councillor J Parker (Chairman) M Thorpe (clerk)

Councillors:

J F Bleasdale

R G Joliffe

T J Tomlinson

H Lees

In attendance: Cllr S Thompson (PCC), Parishioners as per attendance list

3 NEIGHBOURHOOD PLAN UPDATE

Councillor Parker had sent out the terms of reference to fellow councillors, Myerscough and Bilsborrow Parish Council, Preston City Council and Wyre Borough Council. Fiona Riley from Wyre Borough Councils planning department had supplied feedback on the terms and conditions and made some very valid points which will now be incorporated into the document. Preston City Council has also indicated that they will be feeding back some points to embody in the document.

On the 12th of January 2017 Myerscough and Bilsborrow Parish Council discussed the neighbourhood plan and terms and conditions at its meeting and agreed that having received professional advice it would be wise to follow it and therefore confirmed that subject to Barton Parish Council re-drafting the paperwork in accordance with Ms Riley's advice, the paperwork is fully acceptable to them.

Barton Parish Councillors present confirmed that the paperwork was also acceptable to them once the amendments had been included.