

Notice of Interment

Forward to Bereavement Services 3 Working Days prior to Interment.

All payments if not on Invoice must accompany this notice

Cemetery: **FLEETWOOD** **PRESALL** **POULTON - NEW/OLD**
(Delete where not applicable)

Name of deceased Age
Address
Occupation and Marital Status

Day and Date of Interment **Time**
Died at Date of Death
Name/Address of Minister

New Grave / Reserved Grave / Re-open
(please indicate) **For Re-open - (also COMPLETE PAGE 2)**

If the grave is full after this interment do you still wish this burial to take place? **YES / NO**

Where available **grave deed** must accompany this notice. Enclosed? **YES / NO**

Reopen Graves: Headstone I instruct Wyre Council to have the headstone removed and refixed as required(charge applicable) **YES / NO**

Grave Space: Denomination **Section/Row** **Number**

LENGTH **WIDTH** **DEPTH**
CASKET/COFFIN in Feet and Inches

Use of Poulton New Cemetery Chapel **YES/NO**

New Graves: On purchasing the rights to burial for a term of 50 years a grant of exclusive right of burial (grave deed) will be issued.

Is Disposal Certificate enclosed? **YES/NO**
***If No will this follow:** **on day of interment** **prior to interment**

Grave Owner/Applicant/Executor/Next of Kin (please circle)

FULL NAME Mr/Mrs/Miss/Ms
(please circle)

Address Postcode.....

Email: Mobile No:

Name and Address of Funeral Director:
.....

Signature of Grave Owner

Or Representative: **Dated:**

OFFICE USE
ONLY

Burial No: _____
Grave Reg No: _____

Folio: _____

Plan: _____

Grant No: _____

Copied: _____

Fees: £ _____

Receipt/Invoice: _____

Information

Sheet Given: ____

Grave

Depth: _____

Scanned _____

Cemetery and Bereavement Services

Memorialisation Agreement

Wyre are lawned cemeteries. All graves will be level with the surrounding ground. Kerbs, borders stones, tiles, raised mounds, turf bankings, wooden, plastic or metal erections of any kind will be not be permitted.

Memorials, including all concrete foundations and plinths, must not exceed 3 foot 6 inches in height, 3 foot in width and 4 inches in depth.

An area of 15 inches is allowed from the front of the headstone no wider than the headstone plinth for personal memorialisation. If the grave owner wishes

Enclosures must be removable, No glass/ noise causing items, fast growing plants/trees or offensive items are permitted and will be removed without notice.

This 15 inch area may also be used for an engraved tablet or additional vases subject to a memorial permit being obtained from the Council.

The council have the authority to remove, without notice, anything placed on or around a grave which contravenes Borough Council current Rules and Regulations or the Grave space Memorabilia Policy.

The council will maintain the turf on each grave free of charge.

I, the undersigned, being the applicant for the Exclusive Right of Burial in

Grave Space No. _____ Section _____ Ground _____

In the _____ Cemetery, have read and agreed to the regulations enumerated above.

Date _____ Signed _____

How we process your data?

Processing your data is necessary in the exercise of official authority vested in the Council.

Wyre Council (The Data Controller) will only use the personal details that you have provided to deliver the bereavement service and maintain the burial register. We may also contact you by either letter, telephone or email to discuss the requirements of the requested service. It should be noted that the data you have provided will need to be shared with third party organisations in order for this service to be delivered as agreed; namely your selected Funeral Director and/or Memorial Mason.

Your data will be stored on the burial registers indefinitely as part of the Local Authorities Cemeteries Order 1977 Article 11(2)b and Amendment Order 1986.

You have the right as the data subject to access your data. If you feel the data we hold is inaccurate or incomplete, you are entitled to have your personal data rectified. Please contact wyre.gov.uk for further information. You also have the right to contact the Information Commissioner if you are un-happy with how we are handling your personal data. You can contact them using the address; The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

RE-OPEN OF GRAVES

1. Is the Deed Enclosed YES/NO
2. Original Owner of the Grave Rights: Full Name
3. Is this the same as Applicant as signed on Page 1? YES/ NO
(if yes no further questions)
If No: What is your relationship to the original owner
Executor / NOK Full Name
(Please circle)
4. Is the grave owner being interred? YES / NO
5. Do you want to be the legal owner? YES / NO

If No. Will be noted as applicant only

If Yes. The grave must be transferred into the correct legal ownership. It could delay the funeral if the correct ownership is not established.

Refer: to Bereavement Office.

Is there a WILL? YES / NO

If Yes have you a copy of Probate/Letter of Administration – We will require a copy to establish legal ownership.

If No Have you applied for letter of administration where needed? YES / NO

If you want to take on ownership rights and none of the above documents available a Statutory Declaration will be required.

This must be signed by a Solicitor– Please contact the office to arrange an appointment.

Transfer to be completed within 6 months.

IMPORTANT NOTE:

WITHOUT A LEGAL OWNERSHIP NO HEADSTONE APPLICATION CAN BE AUTHORISED AND NO FURTHER INTERMENTS INCLUDING CREMATED REMAINS CAN BE PERMITTED.

Note:

In cases of multiple ownership a maximum of 4 is permitted. (additional form required)

Cemetery Fees and Charges effective from 1 April 2024 – 31 March 2025

Purchase/Reservation of Grave Space

All Cemeteries

Exclusive Right of Burial for 50 year inc. Number Stone and Grant £952.00

Interment Fees

Stillborn to 3 years £190.00

Over 3 years:

Interment Fee – Grave for One, Two, Three £821.50

Move and Refix Headstone on Reopen Graves if required £160.00

Baby Garden of Remembrance

Purchase and Interment £453.50

No charge to families that meet criteria of Childrens Funeral Fund

Columbarium, Moorland Road Cemetery, Poulton-le-Fylde

Purchase and Interment of Cremated Remains in a Niche £549.50

Columbarium Fleetwood Cemetery

Purchase and 1st Interment of Cremated Remains in a Niche £667.00

2nd and subsequent interments £222.00

Woodland Burial (Poulton New Cemetery)

Purchase Exclusive Right 50 years inc. Tree and Planting £1219.50

Interment for One Only £821.50

Interment of Cremated Remains £222.00

Scattering of Cremated Remains £136.50

Granite Mushroom Memorial plaques £248.00

Cremated Remains Fees

Fleetwood Cemetery

Purchase and Interment in Cremated Remains Section £654.00

Reservation of Cremated Remains Section (Incl Grant) £462.00

Garden of Remembrance – Purchase and Interment £438.50

Preesall and Poulton New Cemetery

Purchase and Interment in Cremated Remains Section £551.50

Reservation of Cremated Remains Section (Incl Grant) £359.50

All Cemeteries

Interment of Cremated Remains in Private Grave £222.00

Scattering of Cremated Remains £136.50

Public Grave – Fleetwood, Poulton-le-Fylde and Preesall

Over 3 years £835.50

All the above fees are subject to double fees (100%) for non-residents.

Miscellaneous Charges

Saturday Interments Burials £1769.00

Saturday Interments Ashes £444.00

Use of Chapel at Poulton New Cemetery £224.00

Notice of Interment/Transfer of Rights Form/Statutory Declaration £30.00

Change of Coffin Size £216.50

Later funerals beyond 20 mins of booked time £216.50

Purchase of Seat Plaques At cost

Granite Memorial Bench Plaques 7" x 5" £343.00

Granite Memorial Plaques, Sundial and Baby Garden

10" x 4" £252.00

8" x 4" £219.00

7" x 4" £198.00

Plaque renewal fee 15yr lease £100.00

Grave Search £24.50

Exhumation Admin Fees Burial £1021.00

For Right to Construct Vault or Walled Grave (cost as per contractor)

Memorial Fees

Day Permit for Monumental Masons £136.50

Erection of Monument without Application £522.00

Headstone including Inscription £202.50

Additional Inscription £138.50

Cremated Remains/Baby Garden Headstone £149.50

Deposit of Stone Flower Vase £112.00

Rose Garden Tablet £74.50

Columbarium, Moorland Road

Purchase of Small White Urn £77.00

First Inscription £164.50

Additional Inscription £111.00

Columbarium, Fleetwood

Oak Cremation Casket with nameplate £77.00

Bronze Vase and Holder £50.00

First Inscription Charge up to 80 letters £2 for each additional £189.00

Additional Inscription up to 80 letters £2 for each additional £203.00