

Privacy notice – Leisure, Healthy Lifestyles & Communities team (Health and Wellbeing)

Lawful basis for processing your data

Processing your data is necessary for the Leisure, Healthy Lifestyles & Communities team to perform a task carried out in the public interest or in the exercise of its official authority in accordance with Article 6(1)(e) of the General Data Protection Regulations (GDPR). If you have provided us with special category data (such as details about your health) we will process this under Article 9(2) of the GDPR.

How we process your data

The Leisure, Healthy Lifestyles & Communities team (The Data Controller) will only process and share your personal information to enable your safe participation in leisure, health and wellbeing and community programmes. Anonymised data will be monitored and evaluated to measure the impact of the programme which you have attended or to which you have been referred..

The personal information collected by us will be stored securely and may include, your name, address, postcode, telephone number, school year, age, date of birth and health information where required.

We also use two online booking systems for some of our programmes to collect and share bookings with our providers as follows:

- Participant - for our Holiday Activity and Food Programme ;and
- Tickertape - for regular health and wellbeing events.

The personal information collected by these systems will be stored and processed in accordance with their Privacy Policy which can be obtained at [Privacy Policies | Online Booking System | Participant](#) and [Privacy policy – Ticket Tailor](#).

How we share your data

We will share your personal information with relevant partners who provide programmes such as the Holiday Activity and food and the Wyre Weight Management programmes. We may share your personal information with internal council departments and external organisations to enable us to evaluate our programmes and ensure they are meeting local needs. This may include the following organisations:

- Lancashire County Council public health team
- Other government departments such as the Department for Education;
- Appropriate health and community professionals;
- Active Lancashire; and
- Any other organisations and agencies to which you have agreed we may make a recommendation to

How long we keep your personal data

We will retain your personal data for up to three years following completion of the programme. Paper documents will be shredded as soon as they have been uploaded and the electronic records will be deleted after the three years has passed. If there has been an incident regarding a child on any of our activity programmes, we will keep their data until they are aged 21 years.

Your rights

You have the right to request access to the information that we hold about you. To make a request for this information, please contact our Information Governance Manager, Joanne Porter.

In addition to the above, you may also have the right to:

- to have inaccurate personal data rectified, blocked, erased or destroyed in certain circumstances;
- object to processing of personal data that is likely to cause, or is causing, damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means; and
- data portability

If you wish to execute any of these other rights, please contact the councils Data Protection Officer.

Contact us

If you have any questions about how we handle your personal data, please contact the council's Data Protection Officer; Joanne Billington on 01253 887372 or visit www.wyre.gov.uk for further information.

You also have the right to contact the Information Commissioner if you are unhappy with how we are handling your personal data You can contact them at <https://ico.org.uk/make-a-complaint/>.